



KCBS Office Only:	
Date Received	_____
Pd	_____
DB	_____

Contest Sanctioning Application

Please complete and return this packet to:
Kansas City BBQ Society
2519 Madison AV Kansas
City, MO 64108

Once we receive your **completed application packet (5 pages)** and the **\$200 sanctioning deposit**, we will email confirmation that your application is processed and approved for verification. Your contest will be posted on our website and in the *Kansas City Bullsheet*.

Contest Name: _____

City/State: _____

Contest Date: _____

Is this a new contest? YES NO

**Existing Contests: If you need to change the date of your contest, please explain your reasons below. We will submit your request to be approved at the next scheduled monthly board meeting.*

Would you like to have a Master Series contest YES NO

Would you like to have a Kids Q YES NO

Would you like to host a Certified Barbeque Judging Class? YES NO

Would you like to donate a free entry to your contest at our Annual Banquet held in January of the following year? YES NO

If you would like to request KCBS Contest Representatives, we will do our best to meet your request; however, there are no guarantees.

Rep. Name(s): _____

Organizer Name: _____ Phone: _____

Email: _____

Signature _____

2016 BACKYARD/AMATEUR SANCTION REQUEST FORM and SANCTIONING AGREEMENT

PRINT LEGIBLY. Your upcoming event listing depends on it! The information you provide will used for our website and *The Kansas City Bullsheet*.

Official Contest Name _____

Contest Location (Street/City/State) _____

Contest dates (Set up day/Turn in Day) _____

Event held in conjunction with _____

Event Benefiting _____

Contest Organizer/Responsible Entity _____

Mailing Address _____ Phone Number _____

Email _____

Team Contact Person _____ Phone number _____

Email _____

Judges' Point of Contact Name (if different from Organizer) _____

Phone Number _____ Email _____

Web address _____

How did you hear about KCBS? _____

With this application, I/we hereby apply to be a Kansas City Barbeque Society (KCBS) sanctioned contest. I/we acknowledge that we have received and reviewed the 2016 Sanctioning Agreement and agree to abide by the contents. The Contest Organizer, its officers, and directors further agree to the following conditions in order to obtain sanctioning from KCBS:

Please read each of the following conditions carefully.

1. I understand and agree to the terms and conditions as outlined in this application for sanctioning of my contest. I also agree to incorporate the suggestions and guidelines contained in the KCBS Organizers' Guide, a copy of which will be provided to me from the KCBS office upon verification of this application.
2. I understand that this sanction request must be in the KCBS office a minimum of 90 days prior to the contest date.
3. I have included the minimum fee of \$200 with the sanction request form.
4. I agree to submit to KCBS a minimum of 90 days prior to the contest a list of all prize monies and a letter guaranteeing payment of said money. **If documents are not received 30 day prior to contest the said contest will be cancelled with funds lost.**
5. Guarantee and pay prize monies as published/advertised to at least 5 places plus a Reserve Grand Champion and Grand Champion. This amount may not be reduced after sanctioning and advertising. KCBS will only post total cash award amount and will not include non-monetary amounts. There are times when circumstances make it impossible to comply, such as the loss of a sponsor. Therefore it is the policy of KCBS that any time prior to 90 days from the date of the contest, an organizer may apply to the Board of KCBS asking for a modification of the cash prize money, upon the following terms:
 - a. The organizer must in writing, state the cause for the modification, and the Board must find good cause, such as loss of a sponsor, in order to grant the request.
 - b. That all registered teams must be notified in writing (USPS) and by e-mail of the change and

have an opportunity for a full refund, any time prior to 15 days before the contest date.

- c. That immediately upon approval by KCBS all applications, advertising and websites of the contest, shall in a bold and conspicuous manner advertise the change and reduction in cash prize money.
6. I agree to pay the balance due of all KCBS fees at the end of contest day.
7. I agree to pay representative's reimbursements at the end of contest day.
8. I agree to follow and abide by KCBS Rules & Regulations and Judging Procedures.
9. I agree to provide professional security for the protection of contestants and guest at all times during the event.
10. I agree to provide a Certificate of Insurance, a minimum of 90 days prior to the contest, with KCBS named on a certificate of insurance with a minimum of \$1,000,000.00/2,000,000.00.
11. I agree to send prize monies and contest results to teams within 10 days after contest day. (It is preferred that all prizes be awarded at the contest.)
12. I understand the organizer is encouraged to use official KCBS logo on all contest materials, including but not limited to: promotional items, advertisements, banners, signage, t-shirts and all other contest materials after sanctioning has been approved by KCBS.
13. I agree to provide to KCBS free of charge, a space accessible to the public in the cook area or near the judging area (up to a 60'x20') for the KCBS trailer and for KCBS to advertise, promote, and sell its products and services and to give away free samples from its national sponsors/partners, if requested by KCBS.
14. I agree to provide needed material and supplies requested by KCBS to run the contest. In addition I agree to provide all support personnel required by the KCBS Contest Rep, including meat inspectors and volunteers to work in the Judging area.
15. I understand that Organizers are encouraged to donate to KCBS one "free" entry for a team, to KCBS, which will be used to promote our contest at the annual banquet and as part of the KCBS events at the banquet held in January.
16. If this is the first time the contest is to be sanctioned by KCBS, I agree to attend and work a contest prior to the contest listed below, and to provide KCBS with a certificate of attendance signed by the Contest Official/Rep a minimum of 30 days prior to the contest and/or write a detail contest plan to be submitted to and approved by the KCBS Board of Directors.
17. It is understood, that this agreement does not create a partnership. The Contest Organizer may not bind or contract on behalf of KCBS. KCBS agrees to provide the Organizer with a proprietary set of contest rules, materials and the officials to conduct the judging portion of the contest. The Organizer is responsible for all other issues concerning their event.
18. KCBS does not make any representation to Organizer, nor guaranty the profitability of any contest, by agreeing to provide sanctioning. Sanctioning does not guaranty the number of participants who will participate, and no representation has been made to Organizer.
19. Sanction requests are reviewed at the time they are received. Contests that are less than 150 miles and have not co-existed in the past will be given to the Board of Directors for approval. Sanction approval is at the discretion of the Board of Directors based on date availability, lead-time, strength of application and supporting materials, availability of Contest Representatives and other factors.
20. The minimum sanction fee of \$200 must accompany this application before sanction request is presented to the Board. If the application is not approved, the fee will be refunded. The sanctioning fee is otherwise nonrefundable.
21. It is further understood that any violation of the above conditions contained in this agreement, will at the sole option of KCBS cause this agreement to be null and void. In that event, KCBS will withdraw sanctioning and will not provide services to the Organizer. The Organizer will forfeit all monies and fees previously paid to KCBS.
22. In consideration of the above covenants, the undersigned, officially representing the organization herein named, its officers and directors, agrees to hold Kansas City Barbeque Society (KCBS), its Board of

Directors, officers, volunteers, and their assigns harmless from any and all claims, suits or proceedings of any nature which may be brought against them on account of any action, non-action on the part of the organizer, its officers, employees or volunteers including any injuries to the person or property received during or related to the above described event. The undersigned agrees to abide by all requirements and responsibilities for KCBS sanctioned events as stated in the sanctioning requirements. The undersigned agrees to execute the contest in accordance with KCBS Rules & Regulations, and pay all fees (sanction and advertising) as set forth.

23. Settlement of any disputes will be governed under the laws of the State of Missouri.

**The Kansas City Barbeque Society
BACKYARD/AMATEUR SANCTION REQUEST FORM and SANCTIONING AGREEMENT**

I/we have read this five (5) page "Kansas City Barbeque Society Sanctioning Information and Application Agreement" document and understand my/our requirements to apply for and maintain sanctioning with KCBS.

Date: _____

Name of Organization: _____

Organization Official/Contest Chairman (if different)

Title

Signature

Notary

Date:

Notary Signature

Mail form with \$200 sanctioning deposit to:
KCBS
11514 Hickman Mills Drive Kansas City, MO 64134
Questions: Call 816.765.5891

Special Note

All contest organizers are expected to submit 90 days PRIOR to contest:

1. A list of all prize monies and a letter guaranteeing payment of said money.
2. A Certificate of Insurance with KCBS named on a certificate of insurance with a minimum of \$1,000,000/2,000,000

New contest organizers are required to submit 30 days PRIOR to contest:

Organizer-in-Training Form - Attend one KCBS sanctioned contest at least 30 days prior to contest. Organizer located on the KCBS website. A contest business plan may be submitted in lieu of Organizer- in-Training form

KCBS policy concerning sanctioning and date reservations for new and existing contest.

A

adopted May, 2008 Sanctioning: Selection of contest dates for next season.

Existing contest: KCBS will presume that all existing contests will sanction the same weekend again next year, as the *date* they held this year. KCBS will hold this date as a protected date until December 1st of each year. It shall be the obligation of the organizer to send in an application for sanctioning with the appropriate fee by December 1st, in order to hold these dates, for the next season.

Should an organizer not send in sanctioning by December 1st, then when the sanctioning is received, the contest will be reviewed as any other contest, new or old as the date selected, which may or may not be approved, based upon the contest sanctioning policy of KCBS.

New Contest: New contests may apply for sanctioning for the next year, at any time. KCBS will consider the request presuming all existing contests will be sanctioned next year. If the contest would be approved with the presumption all existing contests will return, then sanctioning may be granted. Should the date requested be in conflict with the “presumed returning contest” then sanctioning shall not be granted until after December 1st and appropriate consideration.

This policy is not intended to change any of the policy concerning, saturation and density of cooks when considering contests in a geographical area.