

**SANCTION REQUEST FORM and SANCTIONING AGREEMENT**

Official Contest Name\_\_\_\_\_

Contest Location (City/State)\_\_\_\_\_

Contest dates (Set up day/Turn in Day)\_\_\_\_\_

Event held in conjunction with\_\_\_\_\_

Contest Organizer/Responsible Entity\_\_\_\_\_

Mailing Address\_\_\_\_\_

Contact Person\_\_\_\_\_

Mailing Address\_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Telephone (Day)\_\_\_\_\_ Evening\_\_\_\_\_

Fax \_\_\_\_\_ Mobile \_\_\_\_\_

E-mail address\_\_\_\_\_ Web site\_\_\_\_\_

How did you hear about KCBS?\_\_\_\_\_

With this application, I/we hereby apply for a Kansas City Barbeque Society (KCBS) Sanctioned contest. Contest Organizer, its officers, and directors agree to the following conditions in order to obtain sanctioning from KCBS, to wit:

1. I understand and agree to the terms and conditions as outlined in this application for sanctioning of my contest.
2. I understand that this sanction request must be in the KCBS office a minimum of 90 days prior to the contest date.
3. I have included the minimum fee of \$300 with the sanction request form.
4. Within 90 days of the contest date, I agree to submit to KCBS a list of all prize monies and a letter guaranteeing payment of said money.
5. Guarantee and pay prize monies as published/advertised to at least 5 places plus a Reserve Grand Champion and Grand Champion. This amount may not be reduced after sanctioning and advertising.
6. I agree to pay the balance due of all KCBS fees at the end of contest day.
7. I agree to pay representative’s reimbursements at the end of contest day.
8. I agree to follow and abide by KCBS Rules & Regulations and Judging Procedures.
9. I agree to provide a Certificate of Insurance, a minimum of 90 days prior to the contest, with KCBS named on a certificate of insurance with a minimum of \$1,000,000.00/2,000,000.00
10. I agree to send prize monies and contest results to teams within 10 days after contest day. (It is preferred that all prizes be awarded at the contest.)

11. I agree to use the official KCBS logo on all contest materials, including but not limited to: promotional items, advertisements, banners, signage, t-shirts and all other contest materials after sanctioning has been approved by KCBS.
12. I agree to provide to KCBS free of charge, a space accessible to the public in the cook area or near the judging area (up to a 40' X 30') for the KCBS trailer and for KCBS and its national sponsors/partners to advertise, promote and sell its products and services, upon the request of KCBS.
13. I agree to provide needed material and supplies requested by KCBS to run the contest. In addition I agree to provide all support personnel required by the KCBS Contest Rep, including meat inspectors and volunteers to work in the Judging area.
14. I understand that Organizers are encouraged to donate to KCBS one "free" entry for a team, to KCBS, which will be used to promote our contest at the annual banquet and as part of the KCBS events of at the banquet.
15. If this is the first time the contest is to be sanctioned by KCBS, I agree to attend and work a contest prior to the contest listed below, and to provide KCBS with a certificate of attendance signed by the Contest Official/Rep a minimum of 30 days prior to the contest and/or write a detail contest plan to be submitted to and approved by the KCBS Board of Directors.
16. It is understood, that this agreement does not create a partnership. The Contest Organizer may not bind or contract on behalf of KCBS. KCBS agrees to provide the Organizer with a proprietary set of contest rules, materials and the officials to conduct the judging portion of the contest. The Organizer is responsible for all other issues concerning their event.
17. KCBS does not make any representation to Organizer, nor guaranty the profitability of any contest, by agreeing to provide sanctioning. Sanctioning does not guaranty the number of participants who will participate, and no representation has been made to Organizer.
18. Sanction requests are reviewed at monthly Board of Directors Meeting. Sanction approval is at the discretion of the Board of Directors based on date availability, lead-time, strength of application and supporting materials, availability of Contest Representatives and other factors.
19. The minimum sanction fee of \$300 must accompany this application before sanction request is presented to the Board. If the application is not approved, the fee will be refunded. The sanctioning fee is otherwise non-refundable.
20. It is further understood that any violation of the above conditions contained in this agreement, will at the sole option of KCBS cause this agreement to be null and void. In that event, KCBS will withdraw sanctioning and will not provide services to the Organizer. The Organizer will forfeit all monies and fees previously paid to KCBS.
21. In consideration of the above covenants, the undersigned, officially representing the organization herein named, its officers and directors, agrees to hold Kansas City Barbeque Society (KCBS), its Board of Directors, officers, volunteers, and their assigns harmless from any and all claims, suits or proceedings of any nature which may be brought against them on account of any action, non action on the part of the organizer, its officers, employees or volunteers including any injuries to the person or property received during or related to the above described event. The undersigned agrees to abide by all requirements and responsibilities for KCBS sanctioned events as stated in the sanctioning requirements. The undersigned agrees to execute

the contest in accordance with KCBS Rules & Regulations, and pay all fees (sanction and advertising) as set forth.  
22. Settlement of any disputes will be governed under the laws of the State of Missouri.

**The Kansas City Barbeque Society**

**SANCTION REQUEST FORM and SANCTIONING AGREEMENT**

I/we have read this seven (7) page "Kansas City Barbeque Society Sanctioning Information and Application Agreement" document and understand my/our requirements to apply for and maintain sanctioning with KCBS.

Date: \_\_\_\_\_

Name of Organization: \_\_\_\_\_

Organization Official \_\_\_\_\_

Title \_\_\_\_\_

Contest Chairman (if different) \_\_\_\_\_

\_\_\_\_\_  
**Signature**

\_\_\_\_\_  
**Notary**

\_\_\_\_\_ Date: \_\_\_\_\_

**Notary Signature**

Mail form with \$300 sanctioning deposit to:

KCBS  
11514 Hickman Mills Drive  
Kansas City, MO 64134

Questions:  
Call 1-800-963-KCBS (5227), Kansas City: 816-765-5891, or e-mail: Carolyn Wells, Executive Director at "cwwells@kcbs.us"

For KCBS use:  
Approved for Sanctioning by: \_\_\_\_\_

Date: \_\_\_\_\_

Every year the Kansas City Barbeque Society holds its Annual Awards Banquet to honor the achievements of the competition cooking teams. In past years Contest Organizers have been gracious enough to approve a donation of *one free entry to their contest*.

We hope you will consider giving your support to the KCBS and its cooks by advertising your event and donating an entry! If you would like to contribute an entry to your contest for the Awards Banquet in 2008 you may do so at this time and send it back with your 2008 Sanctioning Application!

Thank you for your continued support,  
Stephanie Wilson  
Kansas City BBQ Society

**Y E S ! \_\_\_\_\_ (check here)**

**(CONTEST NAME) \_\_\_\_\_**

**would like to donate an entry for our 2008 contest and I understand this donation will be in the form of a certificate, produced by KCBS, to be presented at the 2008 Awards Banquet.**

**(Name of Contest Organizer) \_\_\_\_\_**

**(Signature of Contest Organizer) \_\_\_\_\_**

\*\*\*\*\*

No, I'm sorry \_\_\_\_\_

**Check Here**

**(CONTEST NAME) \_\_\_\_\_**

we will not be able to donate an entry for 2008 to be given away at the Awards ceremony.

**(Name of Contest Organizer) \_\_\_\_\_**

**Contest Representative Request**

As part of our sanctioning, KCBS will provide you with the Contest Representatives to officiate your event. Should you desire, you may request specific Contest Representatives. Within the rules and guidelines of KCBS we will attempt to honor your request for a specific Contest Representative, however this request if not guaranteed.

Rep. Name(s): \_\_\_\_\_

**Certified Barbeque Judges Class**

KCBS has a developed a specialized curriculum to train KCBS Certified Barbeque Judges. The Class is conducted during a 4 hour session, which can be held prior to your contest or in conjunction with your contest.

**Would you like to host a Certified Barbeque Judging Class the Thursday before your contest?**    \_\_\_\_Yes    \_\_\_\_No